



**SOS CHILDREN'S
VILLAGES**

VACANCY: FOOD SECURITY AND LIVELIHOOD (FSL) OFFICER

AN OVERVIEW

Established in 1949, SOS Children's Villages is a dynamic social development international organization working globally to meet the needs and protect the interest and rights of orphaned and vulnerable children. In Nigeria, SOS Children's Villages was established in 1973 as an affiliate of SOS Children's Villages International, a federation comprising over 130 national SOS Children's Villages associations worldwide. We build families for neglected, abandoned or orphaned children, we help them shape their own futures and we share in the development of their communities. In fulfilment of our expansion project, we urgently require skilled individuals to fill the following vacancies.

The eligible candidate is required to possess the under listed skills in addition to role specific requirements.

- Understanding the NGO/INGO sector.
- Excellent understanding of children's rights and child protection issues.
- Awareness and basic understanding of issues affecting orphans & vulnerable children, such as the causes of vulnerability (e.g. HIV & AIDS, gender discrimination, poverty, etc.), local and national responses, etc.
- Excellent command of written and spoken English – other languages, an asset.
- Strong analytical and reporting skills, including ability to identify problems and possible solutions, and ability to clearly reflect these in a report.
- Good communication skills and People development skills, including facilitation, coaching and mentoring skills, to build the capacities of co-workers from partner organizations; as well as of children and their caregivers, and other community members.
- Collaboration skills, being driven to work with others and able to build strong working relationships with community members and groups.
- Fluent in at least one of the local languages spoken in the Programme's target communities in Borno State.
- Ability and willingness to travel as required within and between project/programme locations.
- Ability to work successfully in a cross-cultural, team-based environment.
- Strong use of MS Office Word, Excel and PowerPoint, Office 365.



JOB DESCRIPTION

As a Food Security and Livelihood Officer, you will be responsible for the daily planning, implementation, supervision, monitoring, and reporting of food security activities, ensuring proper coordination with stakeholders and contributing to the organization's efforts to improve food security and livelihood.

KEY RESPONSIBILITIES:

Program Implementation:

- Plan, implement, supervise, and monitor food security and livelihood projects.
- Conduct needs assessments and market assessments in the field.
- Develop and implement training programs for beneficiaries in areas like agronomy, post-harvest handling, and business skills.
- Ensure proper documentation and record-keeping of project activities and beneficiaries.
- Support the implementation of cash-based interventions and winterization programs.

Coordination and Liaison:

- Establish and maintain strong working relationships with local authorities, community leaders, and other stakeholders.
- Participate in relevant coordination meetings and clusters (e.g., FSL, NFI, food).
- Liaise with beneficiaries and other stakeholders to ensure effective program implementation and address their needs.

Monitoring and Reporting:

- Regularly monitor project activities and provide timely feedback to the team leader.
- Prepare regular reports (weekly, monthly, quarterly, yearly) on project progress and activities.
- Contribute to the development of project proposals, budgets, and reports.
- Ensure proper filing and documentation of project-related documents and activities.

Capacity Building:

- Provide technical advice, training, and support to beneficiaries and community members.
- Support the development of business plans and budgets for micro-enterprise development.
- Contribute to the identification and implementation of best practices in food security and livelihoods programming.
- **Data Confidentiality:** Understanding the principles of data confidentiality is compulsory. Donor information gathered must be treated as confidential and kept secure.
- **Safeguarding Policy:** Support in ensuring that all tasks are in compliance with the Safeguarding Policy Implementation in the Organization.



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QUALIFICATIONS/ SKILLS AND COMPETENCIES:

Generic professional competencies:

- Degree in a relevant field such as social work, development and agricultural extension, Agronomy, Disaster risk management, Agricultural Economics, Developmental Economics, or a related field
- Relevant experience in planning, implementing and following up on livelihood and food security projects such as business plan development, entrepreneurship, and small enterprise development.
- A Project Management Professional (PMP) certification would be an added advantage.
- Previous experience working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Fluency in English, both written and verbal

Context/ Specific skills, knowledge and experience:

- Knowledge of the livelihood context (gaps and needs)
- Experience in organizing self-help groups or business groups before the provision of the start-up kits in kind or cash
- Demonstrated understanding of the cooperatives and small enterprise development policy, cash transferring program practices in Nigeria
- Demonstrated conceptual and analytical thinking skills in areas of economic development,
- Skilled trainer with experience developing and delivering training to a varied audience, such as project staff, stakeholders, national staff, and authorities
- Contribute to the program activity monitoring and evaluation
- Contribute to proposal and project report-writing and team-building experience and skills

Behavioural competencies

- These are personal qualities that influence how successful people are in their job.
- Handling insecure environments
- Planning and delivering results
- Working with people
- Analysing
- Communicating with impact and respect
- Coping with change

APPLICATION DETAILS

Interested candidates should submit their CVs along with a cover letter highlighting their relevant experience and motivation for applying.



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SOS Children's Villages is committed to creating and maintaining a caring and protective environment, which promotes its core values, and prevents and addresses all forms of abuse and exploitation. We strongly condemn all forms of child abuse and exploitation, be it within or outside of our organization, and always respond to any case of proven, alleged or attempted abuse within our sphere of influence according to its nature.

SOS Children's Villages is committed to creating and maintaining a safe working environment for our staff, the children and young people and the communities that we work for. The organization prohibits harassment, exploitation and abuses by or of any employee, supervisor, manager, child, young people, community, contractor, applicant, or other individual with whom SOS Children's Villages employees come into contact by virtue of their work. All employees are expected to carry out their duties in accordance with our prevention and protection against Sexual Harassment, Exploitation and Abuse policy.

In addition, SOS Children's Villages apply a zero-tolerance concerning any fraud situation. The organization does not charge a fee at any stage of the recruitment process.

All successful candidates will be required to undergo background checks.